

# EXHIBITOR SERVICES ORDER FORM

## Exhibit Booth Info

Please complete the requested information below

Program: \_\_\_\_\_

Set up Date: \_\_\_\_\_ Set up Time: \_\_\_\_\_ Booth # \_\_\_\_\_

End Date: \_\_\_\_\_ End Time: \_\_\_\_\_



### COMPANY INFORMATION

EXHIBITOR COMPANY NAME

ON-SITE CONTACT NAME

Address

City, State, Zip

Telephone Number

Fax Number

### Payment Terms & Conditions

Full payment, including sales tax, is due in advance. **Purchase orders are not accepted.** Cancellations less than 24 hours prior to exhibit load-in will be charged a one-day rate.

A representative must be in your booth to sign for delivery of equipment.

The equipment requested in this order is being rented for the specified period of time only.

Any equipment rented is for use in the exhibit booth only. Equipment may not be removed without the written permission of AMAV.

All equipment must be returned to AMAV in the same condition as it was in at the time of delivery, normal wear and tear excluded.

Exhibitor agrees to be billed for any damages or loss of equipment while in exhibitors care or control.

Electrical services are not included in equipment pricing.

For equipment not listed, or special assistance, please call (214) 777-6548

### Computer Display Equipment

	Show Rate	On-Site	Qty	DAYS	TOTAL
15" Data Monitor (SVGA / MAC)	\$75.00	\$125.00	X	=	
<b>18" Flat Screen Monitor</b>	\$175.00	\$225.00	X	=	
27" Data Monitor (SVGA / MAC)	\$300.00	\$350.00	X	=	
35" Data Monitor (SVGA/MAC)	\$450.00	\$500.00	X	=	
<b>20" Flat Screen Monitor</b>	\$200.00	\$250.00	X	=	
<b>42" Plasma w/Floor Stand</b>	\$400.00	\$450.00	X	=	
<b>60" Plasma W/ Floor Stand</b>	\$500.00	\$550.00			

### Video Equipment

20" Video/VHS Combo Unit	\$150.00	\$175.00	X	=	
27" Color Monitor	\$125.00	\$150.00	X	=	
32" Color Monitor	\$100.00	\$150.00	X	=	
VHS Video Player	\$45.00	\$55.00	X	=	
LCD Projector	\$440.00	\$470.00	X	=	
Tri-Standard VCR (PAL/SECAM)	\$135.00	\$160.00	X	=	
54" A V Cart w/Skirt	\$30.00	\$40.00	X	=	
Tripod Screen	\$40.00	\$50.00	X	=	

### Audio Equipment

Anchor Powered System w/ Stand	\$105.00	\$125.00	X	=	
Audio Mixer	\$40.00	\$50.00	X	=	
Microphone (Hand Held or Lavalier)	\$30.00	\$45.00	X	=	
Wireless Mic (Hand Held or Lavalier)	\$150.00	\$165.00	X	=	
CD Player	\$55.00	\$75.00	X	=	

### Lighting & Rigging Services

Banner (Per Banner)		\$75.00		=	
Lighting - 10x10 Booth (Ground Supported)	\$1,500.00	\$2,500.00		=	
Lighting - 10x10 Booth (Ceiling Supported)	\$2,500.00	N/A		=	

Orders received less than 15 days before exhibit set-up will be charged on-site rates.

## FAX (214) 303-4148

### Payment Please complete the requested information below:

Credit Card  Check

Cardholder's Name:

Account No. Expiration Date

Authorized Signature

Telephone Number

### TOTAL COST

Equipment Total \$ \_\_\_\_\_

Service Charge \$ **50.00**

SUBTOTAL \$ \_\_\_\_\_

8.25% Sales Tax: \$ \_\_\_\_\_

GRAND TOTAL \$ \_\_\_\_\_