

Private Vehicle Cartload Service

To ensure a smooth, efficient and successful tradeshow experience, Freeman would like to inform you of our Private Vehicle Cartload service that will be offered to **IT Roadmap Conference and Expo**.

This service is for exhibitors transporting their materials in a private vehicle who are unable to utilize the designated Washington Convention Center hand-carry entrance at 9th Street and Mt. Vernon Place. Exhibitors may use the hand-carry entrance to transport materials that one person can carry by hand in one trip to their booth.*

If you are transporting your materials in a private vehicle and wish to unload at the exhibit hall loading dock, we have instituted our Private Vehicle Cartload Service. The fee for this service is \$125 per cartload, which includes unloading your vehicle, transporting the materials to your booth, storing any empty containers until move-out, and reloading the materials into your vehicle at move-out. Of course, you may ship your materials via common carrier and have your materials handled by our staff. Charges for that service are applied based on weight.

Questions? Please feel free to contact our Exhibitor Service Department at 301.918.7975. Thanks and we look forward to a successful show!

(*) Refer to the Union Regulations sheet in the Service Manual for a complete listing of all show site Union Jurisdictions.